



TOWN OF THREE HILLS

POLICY # 800

COMMUNITY MEMORIAL CENTRE RESERVE POLICY

Adopted by Council on: July 13, 2020
Resolution No.: 359-2020

1. PURPOSE

- 1.1. The purpose of this Policy is to establish a Community Memorial Centre Reserve in accordance with Policy 530 – Reserves Policy, as amended.
- 1.2. The Community Memorial Centre Reserve shall be used to fund capital projects for repair, renovation, renewal, and replacement of the Three Hills Community Memorial Centre.

2. AUTHORITY

- 2.1. The authority for this Policy is by resolution of the Council of the Town of Three Hills.
- 2.2. This Policy shall comply with Policy 530 – Reserve Policy, as amended.

3. TARGETS

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|------------------------------------|----------------|
| 3.1. Targeted Minimum Balance: | \$100,000.00 |
| 3.2. Targeted Maximum Balance: | \$1,000,000.00 |
| 3.3. Targeted Annual Contribution: | \$10,000.00 |

4. POLICY GUIDLINES

- 4.1. The General Ledger account for the Community Memorial Centre Reserve will be GL # 1-4-7401-76100 – Community Memorial Centre Reserve.
- 4.2. The Chief Administrative Officer, or designate, will ensure the overall effective administration of dedicated reserves in accordance with Policy 530 – Reserves Policy.
- 4.3. Annually, in conjunction with the budget process and the presentation of the audited financial statements to Council, a list indicating the current and previous year-end balances for this reserve will be provided.
- 4.4. The use of this reserve to fund any expenditure must be by way of a Council.

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