



TOWN OF THREE HILLS

POLICY # 740

WATER CAPITAL RESERVE POLICY

Adopted by Council on: July 13, 2020
Resolution No.: 359-2020

1. PURPOSE

- 1.1. The purpose of this Policy is to establish a Water Capital Reserve in accordance with Policy 530 – Reserves Policy, as amended.
- 1.2. The Water Capital Reserve shall be used to provide funds for replacement of construction of water supply and distribution systems and networks. This reserve may include:
 - 1.2.1. Replacement of equipment for the Water Treatment Plant;
 - 1.2.2. Replacement of equipment for the Water Distribution network (i.e. pumphouse, lift stations, etc.);
 - 1.2.3. Repairs or replacement of water lines;
 - 1.2.4. Repairs, replacement, or construction of other water infrastructure.

2. AUTHORITY

- 2.1. The authority for this Policy is by resolution of the Council of the Town of Three Hills.
- 2.2. This Policy shall comply with Policy 530 – Reserve Policy, as amended.

3. TARGETS

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|------------------------------------|----------------|
| 3.1. Targeted Minimum Balance: | \$2,000,000.00 |
| 3.2. Targeted Maximum Balance: | \$5,000,000.00 |
| 3.3. Targeted Annual Contribution: | \$250,000.00 |

4. POLICY GUIDLINES

- 4.1. The General Ledger account for the Water Capital Reserve will be GL # 1-4-4101-76100 – Water - Capital Reserve.
- 4.2. The Chief Administrative Officer, or designate, will ensure the overall effective administration of dedicated reserves in accordance with Policy 530 – Reserves Policy.
- 4.3. Annually, in conjunction with the budget process and the presentation of the audited

financial statements to Council, a list indicating the current and previous year-end balances for this reserve will be provided.

4.4. The use of this reserve to fund any expenditure must be by way of a Council.

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