

## **POLICY # S**

### **SIDEWALK MAINTENANCE POLICY**

**Department:** Public Works

**Creation Date:** April 8, 1998

**Adopted by Council:** April 13, 1998

**Reference Motion:** #226-98

**Amendment Date:** March 12, 2005

**Adopted by Council:** January 1, 2005

**Reference Motion:** #035-05

The Town has an extensive network of sidewalk curb and gutter infrastructure, which must be maintained to an acceptable standard. Due to the extensive length of this infrastructure and our limited resources, sidewalk repair and replacement, not connected with new development or redevelopment of adjacent property, shall be expensed to the Annual Operating Budget.

Public works will inspect sidewalks to determine their condition. Areas of failure will be rated on the following basis:

1. Satisfactory
2. Moderate failure
3. Major failure

All sidewalks with major failure will be repaired or replaced prior to those with moderate failure.

The Town will endeavor to repair all sidewalks with major failures within a given year. Where funds are insufficient to repair all major failed areas, those locations not repaired will be placed on top of the list for the following year.

Any property owner, developer or contractor who wishes to remove or change a sidewalk or curb, which is not included in the annual program and or wants to install a new sidewalk or curb may do so under the following conditions:

1. Property owners and developers will assume all cost of the project.
2. Approval of the Manager of Operations & Infrastructure is required with regard to location of any driveway access.
3. The design and concrete specifications for the construction of curb, gutter and sidewalk shall be approved by the Manager of Operations & Infrastructure. Whenever possible, construction of curb, gutter and sidewalks should be completed by a skilled concrete worker.

**SCHEDULE A**  
**Sidewalk Priority Schedule**

**Category A sidewalks shall include:**

1. Main Street		North/South Side
2. 6 <sup>th</sup> Ave. E	(7 <sup>th</sup> St. N – 6 <sup>th</sup> St. S)	East/West Side
3. 2 <sup>nd</sup> St. N	(9 <sup>th</sup> Ave. E – 6 <sup>th</sup> Ave. E)	South Side
	(6 <sup>th</sup> Ave. E – 4 <sup>th</sup> Ave. E)	North Side
4. 1 <sup>st</sup> St. N	(9 <sup>th</sup> Ave. E – 6 <sup>th</sup> Ave. E)	North Side
	(6 <sup>th</sup> Ave. E – 3 <sup>rd</sup> Ave. E)	South Side
5. 4 <sup>th</sup> Ave. E	(2 <sup>nd</sup> St. N – lane @ 1 <sup>st</sup> St. S)	East/West Side
6. 3 <sup>rd</sup> Ave. E	(2 <sup>nd</sup> St. N – 1 <sup>st</sup> St. S)	East/West Side
7. 1 <sup>st</sup> Ave. E	(2 <sup>nd</sup> St. N – 3 <sup>rd</sup> St. S)	West side
8. 3 <sup>rd</sup> St. S	(JC Long Court)	South Side

**Category B sidewalks shall include:**

All remaining sidewalks in the residential, commercial and industrial areas of Town.

**SCHEDULE B  
CONCRETE FIELD SURVEY FORM**

STREET: \_\_\_\_\_

DATE: \_\_\_\_\_

INSPECTOR: \_\_\_\_\_

CATEGORY A: \_\_\_\_\_

CATEGORY B: \_\_\_\_\_

**CONCRETE EVALUATION**

Parameters	Satisfactory	Moderate	Major	Comments (Addresses, # of defects)
1. Vertical Separation				
2. Crackwidth				
3. Spalled				
4. Multidirectional				
5. Backsloped				
6. Gutter Ponding				
7. Remaining Curb Face				
8. Logical Limits				

Other Comments:

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