



# AGENDA

## Regular Meeting of Council

5:30 PM - Monday, March 13, 2023

Council Chambers

---

Page

### 1. CALL TO ORDER:

Deputy Mayor Dennis Hazelton called the Regular Council Meeting of March 13, 2023, to order at \_\_\_\_ PM.

### 2. ACCEPTANCE OF AGENDA:

- 2.1. Acceptance of the Agenda for the Regular Meeting of Council on March 13, 2023.

that the agenda for the Regular Meeting of Council on March 13, 2023, be accepted as presented/amended.

### 3. ADOPTION OF THE PREVIOUS MINUTES:

4 - 7

- 3.1. Regular Meeting of Council - February 27, 2023.

that the minutes from the Regular Meeting of Council on February 27, 2023, be accepted as presented/amended.

[Regular Meeting of Council - 27 Feb 2023 - Minutes - Pdf](#)

### 4. DELEGATIONS:

### 5. MANAGEMENT REPORTS:

### 6. BUSINESS ARISING OUT OF THE MINUTES / OLD BUSINESS:

## 7. BYLAWS:

8 - 13

### 7.1. Bylaw 1489-23 the Pre-Authorized Tax Payment Plan

that Bylaw 1489-23 the Pre-Authorized Tax Payment Plan Bylaw be given first reading

and

that Bylaw 1489-23 the Pre-Authorized Tax Payment Plan Bylaw be given second reading

and

that Bylaw 1489-23 the Pre-Authorized Tax Payment Plan Bylaw be considered for third reading

and

that Bylaw 1489-23 the Pre-Authorized Tax Payment Plan Bylaw be given third and final reading.

[Request For Decision- RFD-23-021 - Pdf](#)

## 8. NEW BUSINESS:

14

### 8.1. Strategic Planning Session

[Request For Decision- RFD-23-022 - Pdf](#)

## 9. COUNCIL REPORTS:

### 9.1. Deputy Mayor Dennis Hazelton

### 9.2. Councillor Miriam Kirk

### 9.3. Councillor Byrne Lammle

15 - 16

### 9.4. Councillor Marilyn Sept

that the Councillors' reports be accepted as information presented.

[2023-02-23 PAC Minutes](#)

9.5. Mayor Ray Wildeman

that the Mayor's reports be accepted as information presented.

**10. CORRESPONDENCE:**

**17 - 20**

10.1. Honourable Rebecca Schultz, Minister of Municipal Affairs

that the correspondence be accepted as information presented.

[Budget 2023 Municipal Affairs](#)

[CCBF Allocations 2023 Municipal Affairs](#)

**11. CLOSED SESSION:**

that Council move into Closed Session at \_\_\_\_ PM to discuss the following items:

11.1. Section 24 of the *Freedom of Information and Protection of Privacy Act* - Advice from Officials - Drainage Agreement

11.2. Section 24 of the *Freedom of Information and Protection of Privacy Act* - Advice from Officials - Effluent Agreement

that Council move back into Open Session at \_\_\_\_ PM.

**12. ADJOURNMENT**

Deputy Mayor Dennis Hazelton adjourned the Regular Council Meeting of March 13, 2023, at \_\_\_\_ PM.



# MINUTES

## Regular Meeting of Council Meeting

5:30 PM - Monday, February 27, 2023  
Council Chambers

The Regular Meeting of Council of the Three Hills was called to order on Monday, February 27, 2023, in the Council Chambers, with the following members present:

**PRESENT:** Mayor Ray Wildeman  
Councillor Marilyn Sept  
Councillor Byrne Lammler  
Deputy Mayor Dennis Hazelton  
Councillor Miriam Kirk

**ALSO PRESENT:** Ryan Leuzinger, CAO  
Grant Gyurkovits, Director of Operations & Infrastructure  
Greg Towne, Director of Finance  
Kristy Sidock, Director of Community Services  
Lisa Gannon, Executive Assistant

1. **CALL TO ORDER:**

*Mayor Ray Wildeman called the Regular Council Meeting of February 27, 2023, to order at 5:30 PM.*

2. **ACCEPTANCE OF AGENDA:**

2.1. *Acceptance of the Agenda for the Regular Meeting of Council on February 27, 2023.*

**040-2023** Moved by Councillor Byrne Lammler that the agenda for the Regular Meeting of Council on February 27, 2023, be accepted as presented.

**CARRIED**

3. **ADOPTION OF THE PREVIOUS MINUTES:**

3.1. *Regular Meeting of Council - February 13, 2023*

**041-2023** Moved by Councillor Miriam Kirk that the minutes from the Regular Meeting of Council on February 13, 2023, be accepted as presented.

**CARRIED**

4. **DELEGATIONS:**

\_\_\_\_\_  
CAO

\_\_\_\_\_  
Mayor

Page 1 of 20

**4.1. Three Hills RCMP 2023/2024 Annual Performance Plan  
Sergeant Jamie Day, Constable Tim VanderPloeg, and Constable Chantelle Weedmark attended from 5:35 - 5:55 PM**

Council agreed with Sergeant Day on the performance plan with the following areas of focus: Communication with Municipality; Mental Health Supports; Impaired Driving and Road Safety; Rural Crime.

**5. MANAGEMENT REPORTS:**

**5.1. Chief Administrative Officer Report**

**5.2. Director of Finance Report**

**5.3. Director of Community Services Report**

**5.4. Director of Operations and Infrastructure Report**

**042-2023** Moved by Councillor Marilyn Sept that the Management Reports be accepted as presented.

**CARRIED**

**6. BUSINESS ARISING OUT OF THE MINUTES / OLD BUSINESS:**

**7. BYLAWS:**

**8. NEW BUSINESS:**

**8.1. Project Lock Up - RCMP Crime Prevention**

**043-2023** Moved by Deputy Mayor Dennis Hazelton that Council accept the Bronze Property Business Safety Checklist, as information provided.

**CARRIED**

**8.2. Community Connections Follow-up and Request for 2023**

**044-2023** Moved by Mayor Ray Wildeman that Council directs Administration to proceed with Option 1 to provide Community Centre Lodge Room & Kitchen free of charge to the Community Connection Outreach Program on a weekly basis, to the end of 2023.

**CARRIED**

**8.3. Arena Advertising**

**045-2023** Moved by Councillor Byrne Lammle that Council directs Administration to proceed with Option 1 to provide the Ice Board advertising space at a discounted rate of \$50.00 per board to the Centennial Place Arena local user groups for a fundraiser in the 2023/2024 ice season.

**CARRIED**

\_\_\_\_\_  
CAO

\_\_\_\_\_  
Mayor

Page 52 of 60

**9. COUNCIL REPORTS:**

**9.1. *Deputy Mayor Dennis Hazelton***

Family Day Fireworks

**9.2. *Councillor Miriam Kirk***

Kneehill Medical Services Retention and Recruitment Task Force  
Family Day Fireworks  
Three Hills Library Board

**9.3. *Councillor Byrne Lammle***

Family Day Fireworks

**9.4. *Councillor Marilyn Sept***

Three Hills Detachment's Police Advisory Committee

Ryan Leuzinger left the meeting at 7:48 PM.

**046-2023** Moved by Councillor Miriam Kirk that the Councillors' reports be accepted as information presented.

**CARRIED**

**9.5. *Mayor Ray Wildeman***

Family Day Fireworks  
Mayors and Reeves Meeting

Ryan Leuzinger returned to the meeting at 7:51 PM.

**047-2023** Moved by Councillor Marilyn Sept that the Mayor's reports be accepted as information presented.

**CARRIED**

**10. CORRESPONDENCE:**

Council recessed at 7:58 PM and resumed at 8:05 PM

**11. CLOSED SESSION:**

**048-2023** Moved by Deputy Mayor Dennis Hazelton that Council move into Closed Session at 8:05 PM to discuss the following items:

**CARRIED**

- 11.1. ***Section 24 of the Freedom of Information and Protection of Privacy Act - Advice from Officials - Drainage Agreement***

**049-2023** Moved by Mayor Ray Wildeman that Council move back into Open Session at 8:44 PM.

**CARRIED**

12. **ADJOURNMENT**

***Mayor Ray Wildeman adjourned the Regular Council Meeting of February 27, 2023, at 8:45 PM.***

\_\_\_\_\_  
CAO

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

\_\_\_\_\_  
Mayor

Page 7 of 20

Regular Meeting of Council  
**REQUEST FOR  
DECISION**



**To:** Mayor and Council  
**Subject:** Bylaw1489-23 the Pre-Authorized Tax Payment Plan  
**Meeting:** Regular Meeting of Council - 13 Mar 2023  
**Department:** Admin  
**Staff Contact:** Greg Towne, Director of Finance

**Strategic Priorities:**

					
Infrastructure Upgrades	Human Infrastructure and Resources	Connectivity with the Community	Collaborative Partnerships	Pumphouse Construction	Residual Management Facility Construction

**RECOMMENDATION:**

**"...that Bylaw 1489-23 the Pre-Authorized Tax Payment Plan Bylaw be given first reading and that Bylaw 1489-23 the Pre-Authorized Tax Payment Plan Bylaw be given second reading and that Bylaw 1489-23 the Pre-Authorized Tax Payment Plan Bylaw be considered for third reading and that Bylaw 1489-23 the Pre-Authorized Tax Payment Plan Bylaw be given third and final reading."**

**BACKGROUND AND DISCUSSION:**



Last reviewed in 2020, the Pre-Authorized Tax Payment Plan Bylaw stipulates the rules and parameters for ratepayers to participate in the monthly payment plan. Overall, the Bylaw is effective but staff are seeking modifications to make it easier for ratepayers to start on the plan during the year.

Per sections 5.3 and 5.4 of the current Bylaw, ratepayers must be fully up to date with their tax balance prior to entering the program. For example, if someone wanted to start monthly payments on May 1st and their payments are \$250 per month, they have to pay the January to April payments - or \$1,000 - up front in order to participate. This has sometimes proved restrictive for some people.

Staff propose some flexibility to allow more people to start the program outside of the traditional January 1st start date, as shown in sections 5.4 and 5.5 of the updated Bylaw. This will allow ratepayers to either pay the previous months payments to start on the program (as currently considered and shown above) or to make larger payments in the initial year as an inducement to join the program, providing their current years taxes are paid in full by the December 1st payment (the program makes its primary monthly calculation by starting each tax year with a zero balance.)

While participants on the program do not pay penalties, entering the program during the year will not allow ratepayers to avoid penalties already incurred, as stated in section 5.5 of the proposed Bylaw.

#### FINANCIAL AND STAFFING IMPLICATIONS:


The Town encourages participation on the plan, both to ensure that ratepayer taxes are kept up to date and as a means of managing cash flow throughout the year. The addition of more people on the plan will not have any significant financial or staffing implications.

#### FOLLOW UP ACTION:

If approved, the changes will come into effect immediately. Ratepayers interested in the program will be advised of the changes, the taxation portion of the website will be updated within five days, and the information on the back of the annual property tax bill issued in late May will be updated to reflect this new information.

#### ATTACHMENTS:

[1489-23 - Pre-Authorized Tax Payment Plan Bylaw](#)



---

Ryan Leuzinger, CAO

# TOWN OF THREE HILLS

## Bylaw No. 1489-23

### PRE-AUTHORIZED TAX PAYMENT PLAN BYLAW

#### **A BYLAW OF THE TOWN OF THREE HILLS, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE PAYMENT OF TAXES.**

**WHEREAS** pursuant to section 340 of the *Municipal Government Act*, RSA 2000, C. M-26, as amended, a Council shall establish a bylaw to permit taxes to be paid by instalments at the option of the taxpayer;

**AND WHEREAS** the Council of the Town of Three Hills desires to establish a pre-authorized tax payment plan in the Town of Three Hills;

**NOW THEREFORE**, the Council of the Town of Three Hills, duly assembled, hereby enacts as follows:

#### **PART I: TITLE, DEFINITIONS, AND INTERPRETATIONS**

##### **1. SHORT TITLE**

1.1. This Bylaw shall be cited as the “Pre-Authorized Tax Payment Plan Bylaw”.

##### **2. DEFINITIONS**

2.1. In this Bylaw, unless the context otherwise requires:

2.1.1. “Applicant” shall mean the person(s) recorded on the assessment and tax rolls in accordance with the *Municipal Government Act*.

2.1.2. “CAO” shall mean the Chief Administrative Officer for the Town of Three Hills or his designate.

2.1.3. “Council” shall mean the body of elected officials who govern the Town.

2.1.4. “Current Property Taxes” shall mean Taxes imposed in the current year.

2.1.5. “Taxes” shall include all property taxes, local improvement taxes and all other taxes, charges, fees or amounts lawfully imposed against a property by the Town pursuant to the *Municipal Government Act* or any other statute of the Province of Alberta.

2.1.6. “Town” shall mean the Town of Three Hills.

2.1.7. “Year” shall mean calendar year.

##### **3. INTERPRETATION**

3.1. The headings in this Bylaw are for reference purposes only.

3.2. Nothing in this Bylaw shall be interpreted as conflicting with any Provincial or Federal

legislation.

- 3.3. Where any provision of this Bylaw conflicts with any Provincial or Federal legislation, the Provincial or Federal legislation shall take precedence.
- 3.4. Each provision of this Bylaw is independent of all other provisions and if any provision is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw remain valid and in force.

## **PART II: PRE-AUTHORIZED TAX PAYMENT PLAN**

### **4. SCOPE**

- 4.1. This Bylaw shall apply to taxpayers whose account is not in arrears.
- 4.2. Taxpayers with an account in arrears shall be subject to the provisions established in the Town's Pre-Authorized Tax Arrears Payment Plan Bylaw, as amended.

### **5. INSTALLMENTS**

- 5.1. An Applicant is hereby granted the right to enter a Pre-Authorized Tax Payment Plan to provide for the payment of Current Property Taxes in monthly instalments from January to December in any Year.
- 5.2. Monthly instalments shall be directly debited from the Applicant's bank account on the first day of each month.
- 5.3. The Applicant shall commence payment on the plan January 1<sup>st</sup>, or the month following receipt by the Town of a completed and endorsed Pre-Authorized Tax Payment Plan Form.
- 5.4. If commencing on the Pre-Authorized Tax Payment Plan after January 1<sup>st</sup> but prior to July 1<sup>st</sup> of the current Year, ~~the Town~~
  - 5.4.1. the Applicant ~~must~~ **has the option to** pay all monthly instalments due up to the date of commencement **and then start on the program, or**
  - 5.4.2. **the Applicant agrees to commence with increased monthly payments so that their tax balance is zero by the December 1<sup>st</sup> payment.**
- 5.5. An Applicant wanting to start a Pre-Authorized Tax Payment Plan after July 1<sup>st</sup> will be required to pay all ~~instalments due up to the date of commencement plus any penalties~~ **incurred during the year as part of the program.**
- 5.6. A purchaser may start a Pre-Authorized Tax Payment Plan without penalty when the purchaser gains title to the property and pays all instalments due up to the date of commencement.
- 5.7. Taxpayers will continue on the Pre-Authorized Tax Payment Plan until the agreement is terminated by either the Applicant or the Town.

**6. DEFAULT AND NOTICE**

- 6.1. The CAO may cancel or revoke Pre-Authorized Tax Payment Plan privileges if any two (2) payments withdrawn from the account are dishonoured by the Applicant’s financial institution due to non-sufficient funds, stop payment, account closure, etc. Any returned payments will be subject to the Town’s NSF fee, as outlined in the Master Rates, Fees and Charges Bylaw, as amended. All outstanding amounts become due and payable and are subject to penalties as outlined in the Master Rates, Fees and Charges Bylaw, as amended.
- 6.2. The Applicant shall be responsible for advising the Town, in writing, of any changes required in the following month by no later than the 20<sup>th</sup> day of the month prior. This includes, but is not limited to:
  - 6.2.1. applicant information;
  - 6.2.2. account information;
  - 6.2.3. sale of property; or
  - 6.2.4. cancellation of the Pre-Authorized Tax Payment Plan.
- 6.3. If the plan is cancelled, all outstanding amounts become immediately due and payable and are subject to the penalties as outlined in the Master Rates, Fees and Charges Bylaw as amended.
- 6.4. An Applicant removed from the Pre-Authorized Tax Payment Plan for any reason, will not be reinstated for the same property on the same Pre-Authorized Tax Payment Plan until the following year pending application and conditional to approval of the CAO.

**PART IV: SEVERABILITY, REPEAL & ENACTMENT**

**7. SEVERABILITY**

- 7.1. Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.
- 7.2. Should any section or part of this Bylaw be found to be improperly enacted or ultra vires, for any reason, then such section or part shall be regarded as being severable from the Bylaw and the Bylaw remaining after such severance shall be effective and enforceable.

**8. REPEAL**

- 8.1. Bylaw No. 1465-20 – Pre-Authorized Tax Payment Plan Bylaw is hereby repealed.

**9. ENACTMENT**

- 9.1. This Bylaw shall come into force and effect on the final date of passing thereof.

**READ A FIRST TIME THIS 13<sup>TH</sup> DAY OF MARCH 2023.**

**READ A SECOND TIME THIS XX<sup>TH</sup> DAY OF XXXXX 20XX.**

**READ A THIRD TIME THIS XX<sup>TH</sup> DAY OF XXXXX 20XX.**

---

(CHIEF ELECTED OFFICIAL)

---

(CHIEF ADMINISTRATIVE OFFICER)



SEAL

Regular Meeting of Council  
**REQUEST FOR  
DECISION**



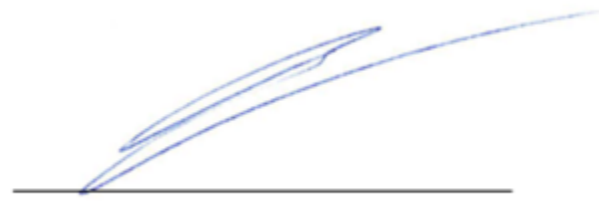
**To:** Council  
**Subject:** Strategic Planning Session  
**Meeting:** Regular Meeting of Council - 13 Mar 2023  
**Department:** Council  
**Staff Contact:** Ryan Leuzinger, CAO

**Strategic Priorities:**

- |   |   |   |   |   |   |
|---|---|---|---|---|---|
|  |  |  |  |  |  |
| Infrastructure Upgrades   | Human Infrastructure and Resources  | Connectivity with the Community   | Collaborative Partnerships  | Pumphouse Construction  | Residual Management Facility Construction   |

**BACKGROUND AND DISCUSSION:**

With the upcoming Strategic Planning Session, we would like to take some a small amount of time to set the stage for Council to know what to expect during our session.



---

Ryan Leuzinger, CAO

**POLICE ADVISORY COMMITTEE MEETING**

**February 23, 2023**

**Trochu Town Office**

**PRESENT:** RCMP - Sgt. Jamie Day, Red Deer County - Philip Massier, Red Deer County - Patrol Officer Brad Olsen, Trochu - Carl Peterson, Trochu - Bill Cunningham, Delburne - Delburne - Karen Fegan, Kneehill County - Laura-Lee Machell-Cunningham, Kneehill County - Patrol Officer Brandon Rempel, Elnora - Ron Duft, Three Hills - Marilyn Sept

**1. CALL TO ORDER:** Philip Massier brought the meeting to order at 6:00 pm.

**2. ADDITIONS TO THE AGENDA:** none

**3. BUSINESS:**

**RCMP Update**

Sgt. Day gave an update on crime stats for the Three Hills Detachment areas. The Detachment is still incredibly busy. Person crime, criminal harassment and mental health calls are on the rise, while property crime is decreasing. There were 2616 calls for service in the 2022/23 year and the year isn't over until March 31; 1062 in Kneehill County, 827 in the Town of Three Hills and 633 in Red Deer County. This has been the busiest year on record that Sgt. Day can find. There has also been 6 impaired driving charges since January 1.

Sgt. Day has had a meeting with the new hospital manager and it went very well.

Sgt. Day has been in touch with staffing to try and get the vacancy filled for the members. Hopefully there will be a cadet to fill the position soon.

The Detachment is hosting a Youth Academy in July for grade 7 to 12 students that live within the detachment area.

There will be a Regimental Ball held at the Trochu Hall on Saturday, November 18.

It's also time for the Annual Performance Plan. Sgt. Day has been attending Council meetings to get input from each municipality.

There will be a Detachment Facebook page coming soon. The members will be training for it so stay tuned!

**Red Deer County**

Red Deer County Council is trying to get the other detachments in their boundary to have a Police Advisory Committee to have the same type of relationship as they do with Three Hills RCMP Detachment.

County Patrol will be doing bike rodeos again this year. They've got pedal bikes they'll be using for patrolling as well as ATV's. They're also going to be making some TikTok videos to get the youth more involved and bridge that relationship with the youth.

County Patrol also has drones that they are licensed to operate that can be utilized for investigations such as accidents & unsightly properties, fire calls to see where the hot spots are, and search and rescue among other things. They've partnered with the RCMP to use of the drones and can come out whenever asked. Cst. Brad Olsen also had a Justice student with him that's doing a practicum through Red Deer Polytechnic. She seemed very keen on becoming a county patrol officer.

### **Delburne**

Delburne had quite a few break & enters and attempted break & enters lately. Someone has been going through unlocked vehicles as well.

### **Three Hills**

Three Hills appreciate the RCMP and the work that they're doing to keep communities safe. Sgt. Day will be attending the February 27 Council meeting to discuss the Annual Performance Plan.

### **Kneehill County**

There have has been a new Patrol Officer hired with one more starting the beginning of March. They've been doing targeted patrols and attending schools.

### **Trochu**

Sgt. Day was just at Trochu Town Council to discuss the Annual Performance Plan. There's nothing new to add.

### **Elnora**

Sgt. Day was also just in Elnora to discuss the Annual Performance Plan. Again, nothing new to add.

**4. ADJOURNMENT:** The meeting was adjourned at 7:20 pm.

Next meeting will be Thursday, May 25, 2023 at 6:00 PM in Three Hills at the Town Office.





ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Shaw*

AR111005

Dear Chief Elected Officials:

My colleague, the Honourable Travis Toews, President of Treasury Board and Minister of Finance, has tabled *Budget 2023* in the Alberta Legislature. I am writing to share information with you about how *Budget 2023* impacts municipalities.

Alberta's government is helping to secure Alberta's future by investing almost \$1 billion to build stronger communities across our province. The Municipal Affairs budget reflects an overall increase of \$45.2 million from the previous budget. These investments will continue to support municipalities in providing well-managed, collaborative, and accountable local government to Albertans.

We have heard frequently how important it is for Alberta municipalities to secure reliable, long-term funding for infrastructure and services in your communities. Through *Budget 2023*, capital support for municipalities is being maintained with \$485 million provided through the Municipal Sustainability Initiative (MSI). In addition, we are doubling MSI operating funding to \$60 million. The estimated 2023 MSI allocations are available on the program website at [www.alberta.ca/municipal-sustainability-initiative.aspx](http://www.alberta.ca/municipal-sustainability-initiative.aspx).

Next year, we will be introducing the Local Government Fiscal Framework (LGFF), an updated framework that ties funding to provincial revenue changes, which will ensure sustainable funding levels for the province and allow municipalities to plan more effectively for the future. The baseline funding amount for the LGFF will be \$722 million in 2024/25. Furthermore, we heard your feedback and, subject to approval by the Legislature, are updating the legislation so that this amount will increase or decrease at 100 per cent of the percentage change in provincial revenues from three years prior, rather than 50 per cent as legislated. Based on the most current financial data and subject to approval of the legislation, we anticipate funding for municipalities will increase by 12.6 per cent to approximately \$813 million for the 2025/26 fiscal year.

The federal Canada Community-Building Fund (CCBF), which provides infrastructure funding to municipalities throughout the province, will see an increase of \$11.1 million to Alberta. The estimated 2023 CCBF allocations are available on the program website at [www.alberta.ca/canada-community-building-fund.aspx](http://www.alberta.ca/canada-community-building-fund.aspx).

MSI and CCBF program funding is subject to the Legislative Assembly's approval of *Budget 2023*. Individual allocations and 2023 funding are subject to ministerial authorization under the respective program guidelines. Federal CCBF funding is also subject to confirmation by the Government of Canada. Municipalities can anticipate receiving letters confirming MSI and CCBF funding commitments in April.

.../2

I am pleased to inform you that an additional \$3 million in grant funding is being committed in support of local public library boards, which means an increase of at least five per cent for all library boards. This funding increase will help maintain the delivery of critical literacy and skill-building resources to Albertans. There will also be an increase of \$800,000 in funding to the Land and Property Rights Tribunal to expand capacity for timely surface rights decisions.

Additionally, *Budget 2023* will provide an increase of \$500,000 to provide fire services training grants. Public safety is always a priority, and while we respect that fire services is a municipal responsibility, our government recognizes that a strong provincial-municipal partnership remains key to keeping Albertans safe.

As we all look forward to the year ahead, I want to re-iterate that Alberta municipalities remain our partners in economic prosperity and in delivering the critical public services and infrastructure that Albertans need and deserve. Municipal Affairs remains committed to providing sustainable levels of capital funding, promoting economic development, and supporting local governments in the provision of programs and services.

Alberta's economy has momentum, and we are focused on even more job creation and diversification as we continue to be the economic engine of Canada. At the same time, we recognize Albertans are dealing with the financial pressures of high inflation.

*Budget 2023* will help grow our economy while also strengthening health care, improving public safety, and providing relief to Albertans through the inflation crisis. Alberta's government will do its part by remaining steadfastly committed to responsible management, paying down the debt, and saving for tomorrow.

With these priorities in mind, we will move forward together in fulfilling Alberta's promise and securing a bright and prosperous future for Alberta families.

Sincerely,

A handwritten signature in black ink that reads "Rebecca Schulz". The signature is written in a cursive, flowing style.

Rebecca Schulz  
Minister



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Shaw*

AR110967

Dear Chief Elected Officials:

The Government of Alberta understands the important role of local governments in fostering vibrant communities and supporting the provincial economy, and we are committed to ensuring municipalities and Metis Settlements meet their infrastructure and operating needs.

In keeping with this commitment, next year we will be introducing the Local Government Fiscal Framework (LGFF), an updated framework that ties funding to provincial revenue changes, which will ensure sustainable funding levels for the province and allow municipalities to plan more effectively for the future. The baseline funding amount for the LGFF will be \$722 million in 2024/25. Subject to approval by the Legislature, the legislation will be updated so that this amount will increase or decrease at 100 per cent of the percentage change in provincial revenues from three years prior, rather than 50 per cent as legislated. In light of this change, capital funding under the Municipal Sustainability Initiative (MSI) and LGFF will total approximately \$2 billion over the next three years, with MSI capital funding set at \$485 million in 2023/24, and LGFF providing \$722 million in 2024/25, and approximately \$813 million in 2025/26.

In addition, operating funding has been increased. As many municipalities are facing increased operating costs due to inflation, our government will double the MSI operating budget in 2023/24 from \$30 million to \$60 million in recognition of these challenges.

**The 2023 MSI allocations for all municipalities and Metis Settlements are available on the program website at [www.alberta.ca/municipal-sustainability-initiative.aspx](http://www.alberta.ca/municipal-sustainability-initiative.aspx).**

I am also pleased to advise you that Alberta's municipalities and Metis Settlements will receive \$266 million in federal funding under the Canada Community-Building Fund (CCBF), an increase of \$11 million from last year.

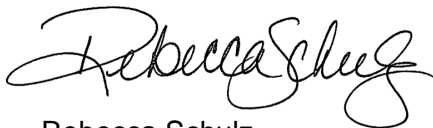
**The 2023 CCBF allocations are available on the program website at [www.alberta.ca/canada-community-building-fund.aspx](http://www.alberta.ca/canada-community-building-fund.aspx).**

.../2

Please note MSI and CCBF funding is subject to the Alberta Legislature's approval of Budget 2023, and individual allocations and 2023 funding are subject to Ministerial authorization under the respective program guidelines. CCBF funding is subject to confirmation by the Government of Canada. I expect to send letters confirming MSI and CCBF funding commitments to local governments in the spring.

I look forward to working together to support the infrastructure and operating needs of your communities, and to ensure a smooth transition from the MSI to the LGFF program in 2024.

Sincerely,

A handwritten signature in black ink, appearing to read "Rebecca Schulz". The signature is fluid and cursive, with the first name being more prominent.

Rebecca Schulz  
Minister

cc: Chief Administrative Officers  
Linda Lewis, Interim Chief Administrative Officer, Metis Settlements General Council  
Cathy Heron, President, Alberta Municipalities  
Paul McLauchlin, President, Rural Municipalities of Alberta  
Dave Lamouche, President, Metis Settlements General Council  
Dan Rude, Chief Executive Officer, Alberta Municipalities  
Gerald Rhodes, Executive Director, Rural Municipalities of Alberta