



# *TOWN OF THREE HILLS*

## **POLICY # 890**

### **WATER TOWER COMMUNICATIONS POLICY**

Adopted By Council on:           April 8, 2024  
Resolution No:                   076-2024

---

#### **1. PURPOSE**

- 1.1       The purpose of this policy is to set out the monthly fee associated with the use of space for communication equipment on the Town of Three Hills Water Tower.

#### **2. AUTHORITY**

- 2.1       The authority for this policy is by resolution of the Council of the Town of Three Hills.
- 2.2       The CAO is accountable and responsible for the development and implementation of this policy.
- 2.3       The CAO reserves the right to exercise appropriate managerial judgment to take such actions as may be necessary to achieve the intent of this policy.
- 2.4       The CAO reserves the right to vary from the guidelines outlined in this policy to address unusual circumstances on a case-by-case basis.

#### **3. POLICY GUIDELINES**

##### **3.1 General**

- 3.1.1     The Town of Three Hills Council understands the need for interested parties to use the Water Tower for communication infrastructure.
- 3.1.2     The cost associated with placing equipment on the water tower shall be \$125.00 per month per communication antenna. Should the business/individual need to house equipment within the Water Tower service building the cost shall be \$175.00 per month per communication antenna.

##### **3.2 Requirements**

- 3.2.1     Any interested parties who wish to install equipment on the Water Tower must enter into an agreement with the Town prior to install. The agreement will be signed by the CAO and/or his designate.

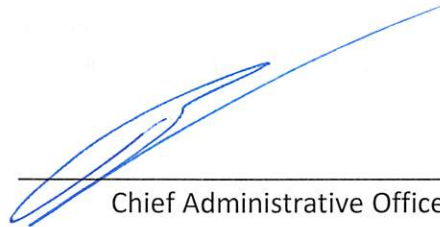
- 3.2.2 All installations must be completed by authorized personal who are certified to climb the Water Tower. This will be at the expense of the installer.
- 3.2.3 All serial numbers of the equipment must be provided to the Town as well as all equipment must be marked with the owner’s information.
- 3.2.4 All interest parties must meet with Town Administration and present a plan for what the communication equipment is to be use for.

**3.3 Conditions**

- 3.3.1 All interested parties must follow all Health and Safety protocols including completing a Town Hazzard Assessment prior to any installation of equipment.
- 3.3.2 All interested parties must maintain a public liability insurance policy, in the minimum of \$2,000,000.00, in respect of any personal injury or property damage that may arise. The Town of Three Hills must be added as an additional insured on the policy.
- 3.3.3 All agreements shall be a maximum of three years with the possibility of extension if agreed by both parties.
- 3.3.4 At then end of the agreement, all equipment must be removed from the Water Tower and the Water Tower service building at the expense of the interested party.



Mayor



Chief Administrative Officer

Previous Version:	April 12, 2021	092-2021
Effective On:	April 8, 2024	076-2024
Review Date:	April 19, 2027	